

North Newington Parish Council – MN05/17

Minutes of the Parish Council meeting on Tuesday 2nd May 2017 at Bishop Carpenter School at 7.30pm.

Present: Chair D Jennings, Cllrs M Davison, P Espinasse, G Doidge and S Holford
Clerk E Boswell

Apologies: None

Guests: None

1. Election of Officers

1. Chairman – D Jennings, Proposed GD seconded MD all agreed
2. Vice Chairman – M Davison, Proposed DJ seconded PE all agreed
3. Responsible Financial Officer – P Espinasse, proposed MD seconded SH all agreed

2. Minutes of the Previous Meetings

These were agreed and signed

3. Declaration of Interest – There were no declarations of interest

4. Matters Arising

1. Preparation for open meeting – The presentation slides were reviewed and updated by the PC in preparation for the Open Meeting on the 9th May.
2. Insurance & Fidelity Guarantee renewal – The Clerk presented the PC with three quotes for the renewal of insurance, these were: - Hiscox £877.80, Ecclesiastical £798.73 & Aviva £976.47. A discussion followed to consider the core cover comparison after which the Council resolved to accept the Ecclesiastical quote. The Council also reviewed the level of Fidelity Guarantee cover provided by Ecclesiastical and resolved that it was sufficient. The insurance policy will be reviewed again in 12 months.
3. New declarations of interest – There were no new declarations of interest from Councillors to be registered at this time.

5. Planning Permission

- 17/00595 –Certificate of Lawfulness of Existing Use for change of use for the hall in order to document it's use as a Pre-School – Broughton and North Newington Social Club, Banbury Road, North Newington – The PC has no observations and wishes to make no further comment.

6. Finance

1. Audit preparations – The PC reviewed and approved the Annual Governance Statement. The PC was presented with the end of year Accounting Statements, which were approved and signed. The accounts will now be passed to the internal auditor.
 2. Review of Income and Expenditure - The monthly accounts were reviewed by the Responsible Finance Officer at this meeting, they were found to be a correct and accurate account. Proposed PE seconded DJ.
- **Bill payments** - The following bill payments were presented to and approved by the PC
 - Chq: 300088 £798.73 – Came & Company – Insurance renewal

7. Children's Playground – There were no problems to report

8. Clerks Business - Outstanding matters

- Defibrillator – The School has agreed that a community defibrillator may be located on the school premises.
- Salt storage – The Clerk noted that CDC has now collected the excess salt storage from Park Farm
- Speeding survey – This is still on hold as Thames Valley Police have yet to purchase new equipment
- Traffic height & weight restrictions – The Clerk has yet to ascertain from Highways what the restrictions are for vehicles travelling through North Newington.

9. Village Improvement Group - There were no updates to report. The next meeting will be on 23rd May.

10. Any other matters for discussion

- A resident has approached the PC asking if it would consider repairing the bench on the Shutford Road by the telephone kiosk. DJ will assess its condition and the matter will be considered at the next meeting.
- The next meeting will be on 6th June

The meeting closed at 8.15pm

DRAFT