

DRAFT COPY

Minutes of the Parish Council Meeting held on Tuesday 3rd November 2015 at Bishop Carpenter School at 7.30pm.

Present: Cllrs D Jennings, P Espinasse, M Davison and G Doidge
Clerk E Boswell

Apologies: S Holford

Guests: None

1. **Minutes of the Previous Meetings**

1. These were agreed and signed.

2. **Declaration of Interest** – There were no declarations of interest.

3. **Matters Arising**

1. Renewal of playing field association membership – The PC resolved to carry on as they are and the Clerk to check with other Parish Council's if they still have memberships. DJ proposed PE seconded, all agreed.

4. **Planning Permission**

1. 15/01688/F – Additional Information re; Erection of 3 bedroom House to rear of Wheelwright Cottage – The PC had nothing further to add and the additional information does not change the PC's original objection to the proposed plan.
2. 15/00347/TCA – Silver Birch x 1 Crown reduction & Crown thin by 15%, Copper Maple x 1 Crown reduction of 2-3m and crown thin 10%, Lilac x 1 Crown reduction 1-2m & remove limbs growing towards public highway and over driveway. Yew Tree House, Park Lane. The PC had no objections or further comments to this application.
3. 15/00287/TCA – Oak x 1 reduce crown - Notice of Decision – No objections
4. 15/00348/TCA – Fir Tree – REMOVE – Goutherns House, School Lane. The PC had no objections or further comments to this application.
5. 15/00356/TCA – Tamarisk Tendandra x 1 – Prune by 30%. Forget-me-not Cottage, Main Street. The PC had no objections or further comments to this application.

5. **Finance**

1. **Review of Income and Expenditure** – The monthly accounts were reviewed by the financial officer at this meeting. They were found to be a correct and accurate account. Proposed PE, seconded DJ, all agreed.

2. **Bill Payments** –

- 300054 - Dog Bin collections April – Sept 2015 £96.10

6. **Children's Playground**

1. There were no problems to report. DJ to continue with the diary.

7. **Clerks Business**

1. Contract of employment for Parish Clerk – After reviewing the contract the PC resolved to sign it. DJ proposed, PE seconded, all agreed.
2. Bank signatories – update – Awaiting additional information from SH, EB to follow up.
3. Salary payment for S Davis – update – Passwords had to be re-set for HMRC awaiting final login details. Also awaiting further details from SD before the PC can pay the final outstanding salary. EB to follow up

4. Pruning of village oak – The PC resolved that J Percy be instructed to carry out the works, as per his quote of £120, as no response received to requests for quotes from Acorn Tree Services or John Whitworth Tree Services.
5. The Pound footpath – The PC resolved to erect three ‘No Vehicular Access’ signs provided by CDC, one sign to be positioned at the Main Street junction to The Pound, One to be fixed to the footpath sign to the East of The Blinking Owl and the third to be positioned on The Pound where authorised vehicular access ends.
6. Revised Parish Council policies regarding minutes & meetings – update – ‘Draft’ minutes should be published within a month of the meeting, they should continue to be signed off at the next meeting. In the event of a planning application being received outside the PC’s ‘leeway’ time for making comments or registering approval or objections, then the PC should ask CDC for an extension, in the event of an extension not being granted the PC could, if it deemed necessary, hold an extraordinary meeting to discuss the planning application.

8. **Any other matters for discussion**

- County Council Budget 2016/17 – The PC had a brief discussion around the forthcoming meeting on the 9th November 2015, which the Clerk will attend. The results of which are to be considered at the next meeting.
- Re-instatement of wall at allotment gardens – The PC had a discussion regarding the recent planning refusal for the allotment gardens, in view of this the PC will consider taking steps to enforce the re-instatement of the stone wall at the allotment gardens, the PC will also consider the recent access made by Hi-Winds to their paddock from the pound. Both items to be included on next months agenda.
- Car parking at Bishop Carpenter School – GD gave an update following the meeting on 13th October. There was a poor representation from parents at the meeting. Many different options and ideas were proposed and discussed on how to improve the parking of vehicles in and around the school at drop off and pick up times, no resolutions were made at the meeting and the discussions continue. GD to keep the PC updated.
- The next meeting will be on 1st December 2015

Meeting closed at 8.40pm

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