

DRAFT

Minutes of the Parish Council meeting on Tuesday 5th January 2016 at Bishop Carpenter School at 7.30pm.

Present: Cllrs D Jennings, P Espinasse, M Davison and S Holford
Clerk E Boswell

Apologies: G Doidge

Guests: None

1. **Minutes of the Previous Meetings**

1. These were agreed and signed.

2. **Declaration of Interest** - There were no declarations of interest.

3. **Matters Arising**

1. Finalise Parish Precept - The PC has now received the precept request form from CDC, as the PC has already resolved not to increase the precept for 2016-17 the form will be completed as such and returned to CDC and will include updated bank details for the PC. The PC will receive £790 New Homes Bonus in March from Central Government.
2. Agree dates of monthly meetings – The dates were proposed and agreed by all.
3. Spring clean – The PC has received the equipment order form from CDC for the 2016 Spring Clean. The PC resolved to order the necessary equipment now and to set the date for the spring clean at the next meeting. Proposed DJ seconded SH all agreed.
4. Parking and vehicles in the village - The PC has been approached by a resident of Park Lane because the post situated on the grass verge outside his property has broken, this has led to vehicles being able to mount the verge to park and use as a passing place, as a result the grass verge is being churned up. The PC has agreed to consider sharing the cost of replacing the post with the resident, as was previously done with several posts on School Lane. The PC will look into to the cost of doing so and will discuss further at the next meeting. Proposed DJ seconded PE all agreed.
The PC has been approached by a number of concerned residents regarding parking and general road safety within the village, the main concern being the amount of cars wishing to park in the village particularly at busy times such as school drop off and pick up. With limited space, drivers are resorting to parking on pavements and blocking entrances to resident's properties and other road entrances around the village. The PC acknowledge that Bishop Carpenter School are currently considering many different options and ideas on how to improve the flow of traffic and parking during the busy times of the day. In the meantime the PC would urge residents and visitors to park sensibly and safely and to be considerate of other residents and road users. The PC have 'Parking Notices' available, which residents can use to place on the car windscreen to highlight inappropriate parking, particularly for 'repeat offenders', these are available from the Clerk. In the event of a car either parking or travelling where it's considered to be a danger to public safety we would recommend the relevant authorities be informed.
5. Salt storage – The bulk salt bags are currently stored at Park Farm, the PC has been asked to look for an alternative location. There was much discussion on how and where to store the salt, with suggestions of dividing it into smaller quantities and storing it in several locations around the village. The PC will look into the cost of additional salt containers and will hold a further discussion at the next meeting.
6. Maintenance of drains – Cllr Jennings reported that several drains in the village appear to be blocked, in particular one at the top of the Jitty on Park Lane and one along the Jitty itself. The Clerk will contact OCC and report the issue to them and request they clear the drains.

4. **Planning Permission**

- 15/01892/F – Erection of new stone double garage, Willowbank, School Lane – NOTICE OF DECISION – GRANTED.
- 15/01957/F – Change of use of part of Grass Paddock to 40m x 20m Manege, Meadow Lodge, Tythe Farm, Shutford Road – NOTICE OF DECISION – GRANTED.

5. **Finance**
 1. Review of Income and Expenditure - The monthly accounts were reviewed by the Financial Officer at this meeting. They were found to be a correct and accurate account. Proposed PE seconded DJ.
 2. It was noted that the Clerk should submit a VAT refund claim for year-end 2015.

6. **Children's Playground**
 1. There were no problems to report and DJ to continue with the diary. DJ will also check salt bin levels when necessary.

7. **Clerks Business**
 1. Clerk's courses - The Clerk requested to attend an 'End of Year procedures' training course held by OALC in January, Proposed DJ seconded PE.
 2. Bank signatures – The PC has now received confirmation from UNTIY that the additional signatories are now in place.

8. **Any other matters for discussion**
 1. The PC has received an email from a Banbury resident with concerns over CDC's decision not to renew the contract for the car park at Giants Caves, the PC will forward the email to CDC and notify the resident.
 2. Park Farm – The PC has received notification from CDC that the land at Park Farm has been added to the Heritage Asset Register.
 3. The Pound – It was noted that the 'No Vehicular' signs on the Pound are still in situ.
 4. Open meeting – To be discussed and a date set at the next meeting.
 5. Sheep worrying – The PC has received reports from a local farmer regarding the increase in dogs worrying sheep, incidences have occurred in particular with people walking several dogs at a time, and include 'professional' dog walkers. The PC strongly urges **ALL** dog walkers and dog owners to ensure their dogs are either on a lead or under close control when around farmland, sheep and other livestock. It is an offence to allow a dog to worry sheep and in some circumstances farmers are legally entitled to shoot dogs.

The next meeting will be held on 2nd February 2016

The meeting closed at 8.38pm

DRAFT