

DRAFT COPY

Minutes of the Parish Council meeting on Tuesday 12th April 2016 at Bishop Carpenter School at 7.30pm.

Present: Cllrs D Jennings, M Davison S Holford and P Espinasse

Clerk E Boswell

Apologies: G Doidge

Guests: None

1. **Minutes of the Previous Meetings**

1. These were agreed and signed.

2. **Declaration of Interest** – There were no declarations of interest.

3. **Matters Arising**

1. Preparation for Open Meeting – DJ to draft slides for presentation, PE to prepare financial analysis slides for year ending 31st March 2015, and PE will also supply laptop for presentation. Clerk will ask a member of the VIG to give a brief overview of their role. The Clerk will also prepare a flyer to be delivered at the end of April with the next issue of the Gossip and will also purchase refreshments for the meeting. Proposed DJ seconded PE all agreed.
2. Payment of Broughton Church Ground Costs – The PC has previously made a contribution of £300 per annum, after some discussion it was resolved to review this amount. The Clerk will obtain an up to date estimate of the costs from Broughton PC at which time NNPC will resolve how much should be contributed this year. Proposed SH seconded PE all agreed.
3. Audit Preparations – The Audit pack has been received from BDO, once the year-end statements have arrived from the bank the year-end will be prepared and available to sign off at the next meeting. The clerk will arrange the internal audit.

4. **Planning Permission**

- 16/00581/F – Formation of new vehicle access, driveway and erection of single garage to Pear Tree Cottage, Main Street, North Newington. – The PC has no objections and will entrust highways to assess the visibility situation and advise accordingly.

5. **Finance**

1. Review of Income and Expenditure - The monthly accounts for January, February & March 2016 were reviewed by the Financial Officer at this meeting. They were found to be a correct and accurate account. Proposed PE seconded DJ.
2. After some discussion regarding future expenditure the PC resolved to set aside designated funds for the playground and central costs, to commence this financial year (year ending 31st March 2017) £2000.00 will be designated for the playground and £2000.00 for central costs. This will be reviewed annually, prior to the start of each financial year, when the PC will resolve the amount to be allocated to each designated fund.
3. Bill payments - Dog bin winter period Cheque: 30061 £48.05

6. **Children's Playground**

1. There were no problems to report, DJ to continue with the diary and to continue to check salt levels when necessary.

7. **Clerks Business**

1. Salt Bin – update – Following the PC’s recent decision to purchase two additional salt bins CDC have advised that they will not support the PC placing one of the bins on the Banbury Road entrance to the village, as this area already falls within Highways gritting route. The PC has therefore resolved to instruct CDC to remove the bulk salt tonne bags from their current storage location and have them re-distribute it in 25kg bags that will be stored, subject to obtaining owners permission, at several private residencies around the village, this will provide easier access to and distribution of the salt when required.
2. Park Lane Post – update – The PC has received confirmation from Highways that, as part of their contract with Skanska, they would need to carry out the works to replace the post. The cost would be £238.00, the clerk will write to inform the Park Lane resident, if the resident wishes to pay half the costs the PC will consider paying the other half. Proposed PE seconded SH
3. Queens 90th Birthday celebration fund – CDC are offering Parish Councils financial support, from £100-£300 to put towards local community events to celebrate the Queen’s birthday. The PC resolved to apply for the grant, which, if successful will be used by the VIG when organising the ‘Tea Party’ on the 12th June. Proposed SH Seconded DJ all agreed.
4. Letter from Bloor homes – Re: development of land West of Bretch Hill - The PC has no queries or questions to put to Bloor Homes at this time.
5. Rural Neighbourhood policing – meeting update - An annual meeting to be held at the police station was supported by the PC representatives who attended. Concerns arising 1. Parking 2. Speeding 3. Anti-social behaviour. Banbury Rural Neighbourhood policing team will continue to support communities to reduce speeding through villages, they will continue to complete high visibility patrols around schools where parking is an issue and they will continue to take a robust approach to Anti-social behaviour.
6. Grass cutting – update- Letter has been sent to Nigel Prickett accepting his quote & requesting a start date.
7. Tapestry – update – Letter has been sent to Bishop Carpenter School.

8. Any other matters for discussion

1. The Clerk noted that the ‘Slow down’ sign at Shutford entrance has been repaired.
2. The Clerk noted that the Shutford road drains have been cleared.
3. The Clerk noted that a Park Lane resident has reported a large pothole outside Carefree Cottage, Park Lane.

The next meeting will be held on 3rd May 2016

The meeting closed at 8.44pm

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